



Human Resources Policy

Human Resources Statement

QuickCircuit Limited (QC) is committed to achieving its overall mission, to be New Zealand's leading electronic contract manufacturer, through its people.

Legislation

QC recognises a good working environment for its staff will be conducted in conjunction with applicable New Zealand employment legislation and practices.

Communication

Communication between management and employees are mutually accepted as open and honest.

Recruitment & Retention

All employees are brought into the organisation based upon their attitude, skill, competency and aptitude. All levels of Management will promote and encourage motivation and retention of employees.

Employee Review

All employees are encouraged to work towards achieving personal goals and seek to use their own initiative.

Promotion

There is always opportunity for all staff to be considered for internal roles as they become available.

Safe workplace

All employees are assured that they will be treated with respect and no employee is subjected to discrimination or bullying of any kind.

Compensation

At QC we will reward good work and if urgent overtime is required there is a rising scale of compensation offered.

Training/Skills

For each role at QC different skills are required, and for each, training and up-skilling is available as part of our Skills Matrix.

Health & Safety

Our health & safety (H&S) team are continually improving safety for all staff through monthly H&S meetings.

Employees, Team Leaders & Managers are jointly responsible for ensuring this policy is applied within all working environments.



Warren Yee - Managing Director

27 June 2016